

**Houston Chinese Church
COVID-19 Response Plan
Current Stage: ORANGE**

STAGE	TRIGGER(S)	ACTION ITEM
GREEN STAGE 1 (PREPARE)	Confirmed case outside of Houston	<ul style="list-style-type: none"> • All worship, ministries, and small groups are active • Promote healthy hygiene habits • Self-quarantine for 14 days and self-monitor for symptoms of illness if you travelled to specific hotspots • Stay home if you have weak immune system or have flu symptoms
YELLOW STAGE 2 (WARNING)	Confirmed case in the city of Houston, Harris County, Fort Bend County, Brazoria County, or Montgomery County related to travel	<ul style="list-style-type: none"> • All aforementioned STAGE 1 ACTION ITEMS • Exchanging nods rather than handshake • Self-quarantine for 14 days and self-monitor for symptoms of illness if you were exposed to confirmed case of COVID-19 • Self-quarantine for 14 days and self-monitor for symptoms of illness if you travelled internationally or have an international visitor at your home • Self-quarantine for 14 days and self-monitor for symptoms of illness if you travelled to cities with community spread • Encourage vulnerable populations (e.g. older adults > 60, immuno-compromised, etc.) to stay at home • Suspend senior ministry and activities
ORANGE STAGE 3 (ALERT)	Presumptive positive case of community-spread in city of Houston, Harris County, Fort Bend County, Brazoria County, or Montgomery County	<ul style="list-style-type: none"> • All aforementioned STAGE 2 ACTION ITEMS • Suspend all on-site activities except for Sunday services (consider live-streaming services) • Suspend third-party usage of the church building • Suspend lunch service on Sundays • Suspend distribution of snacks, meals, and food • Suspend adult Sunday School classes • Suspend youth and children's programs on Friday (except for Sunday programs) • Move all other gatherings that meet at church online (fellowship groups, small groups, prayer meetings, etc.) • Recommend staff to work from home <p><i>**Suspensions to last a minimum of 2 weeks and can be extended upon further review</i></p>
RED STAGE 4 (CRITICAL)	<p>Confirmed case at HCC and/or</p> <p>HISD, Pearland ISD, Alvin ISD, SBISD, FBISD, Katy ISD, and Cy-Fair ISD school closures, and/or</p> <p>Recommended closures by public health officials</p> <p><i>**We may determine that Stage 4 has been reached sooner than these trigger points</i></p>	<ul style="list-style-type: none"> • All aforementioned STAGE 3 ACTION ITEMS • Close church building and suspend Sunday services • Offer members a weekly guide on how to conduct family worship and/or personal devotions (maintain current sermon series and include a pre-recorded new sermon from pastors) • Move all in-person gatherings online (including groups that meet in homes) • Require staff to work from home <p><i>**Closures and suspensions to last a minimum of 2 weeks and can be extended upon further review</i></p>